#### **RECORD OF PROCEEDINGS**

# MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE CITYSET METROPOLITAN DISTRICT NO. 2 HELD DECEMBER 21, 2021

A Special Meeting of the Board of Directors (hereinafter referred to as the "Board") of CitySet Metropolitan District No. 2 (hereinafter referred to as the "District") was held on Tuesday, December 21, 2021, at 9:00 a.m. This District Board Meeting was held by conference call without any individuals (neither district representatives nor the general public) attending in person. The meeting was open to the public.

## **ATTENDANCE**

#### **Directors In Attendance Were:**

Aly-Khan Merali Jason Gaede Ashley Dimond

Following discussion, upon motion made by Director Merali, seconded by Director Gaede, the absence of Director Martinic was excused.

#### **Also In Attendance Were:**

David Solin; Special District Management Services, Inc. ("SDMS")

Jennifer Henry; McGeady Becher P.C.

Kimberly Johanns; Simmons & Wheeler, P.C.

Mark Hays; Stonebridge Companies ("SBCO")

# DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

<u>Disclosure of Potential Conflicts of Interest</u>: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. Mr. Solin noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. Ms. Henry noted that all Directors' Disclosure Statements had been filed by the statutory deadline.

# ADMINISTRATIVE MATTERS

**Agenda:** The Board reviewed the proposed Agenda for the District's Special Meeting.

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Following discussion, upon motion made by Director Merali, seconded by Director Gaede, and, upon vote, unanimously carried, the Agenda was approved, as presented.

<u>Approval of Meeting Location</u>: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board Meeting.

Following discussion, upon motion made by Director Merali, seconded by Director Gaede, and, upon vote, unanimously carried, the Board determined that the District Board meeting was held, and properly noticed to be held, via teleconference. The Board further noted that notice providing the conference bridge information was duly posted and that it had not received any objections or any requests that the means of hosting the meeting be changed by tax paying electors within the District's boundaries.

## Consideration of Board Appointment After Publication of Notice of Vacancy:

It was noted that pursuant to Section 32-1-808(2)(a)(I), C.R.S., publication of a Notice of Vacancy on the Board was made on December 2, 2021 in The Villager/Villager Publishing. No Letters of Interest from qualified eligible electors were received within ten (10) days of the date of such publication.

As such, following discussion and upon motion duly made by Director Gaede, seconded by Director Merali to nominate Mark Hays to fill the vacant Board term and, upon vote, unanimously carried, the Board appointed Mark Hays to fill the vacancy created by the resignation of Navin Dimond. The Oath of Director was administered.

**Appointment of Officers**: The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made by Director Merali, seconded by Director Dimond and, upon vote, unanimously carried, the following slate of officers was appointed:

President Jason Gaede
Treasurer Mark Hays
Secretary David Solin
Assistant Secretary Ashley Dimond
Assistant Secretary William G. Martinic
Assistant Secretary Aly-Khan Merali

#### OTHER MATTERS

There were no other matters for discussion.

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# **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Merali, seconded by Director Gaede, and upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By

Secretary for the Meeting